



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING
COMMISSION

Department of Parks and Recreation
6600 Kenilworth Avenue Riverdale, Maryland 20737

| RIGHT OF ENTRY APPLICATION FORM | | |
|--|-------|---|
| Please complete the application form in its entirety. Incomplete applications will be rejected. | | |
| APPLICANT INFORMATION | | |
| Permittee Name: <i>(Enter company name or public government entity name)</i> | | |
| IS THE PERMITTEE A: | | |
| <input type="checkbox"/> PUBLIC AGENCY | OR | <input type="checkbox"/> PRIVATE ENTITY |
| Permittee Address: | | |
| City | State | Zip Code |
| PERMITTEE POINT OF CONTACT INFORMATION | | |
| Point of Contact name: | | |
| Point of Contact Title: | | |
| Department, Division, or Section information: | | |
| Point of Contact email address: | | |
| Point of Contact phone number: | | |
| Point of Contact address: | | |
| City | State | Zip Code |
| ACCESS TYPE NEEDED | | |
| TYPE OF ACCESS NEEDED: | | |
| <input type="checkbox"/> Access to perform temporary field studies to support design – such as geotechnical studies, topographic surveys, environmental surveys, wetland delineations, forest stand delineations, etc. and to configure staging and storage areas. | | |



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING
COMMISSION

Department of Parks and Recreation

6600 Kenilworth Avenue Riverdale, Maryland 20737

Access for construction and maintenance of permanent development projects.

Other – such as installation of temporary signage, etc.

PROJECT DESCRIPTION

Enter below, a description of the proposed study or development activity that will occur on Park property. You may attach an additional sheet if there is not enough space on this form.

Permittee Project / Reference Number:
(DPIE case number or WSSC, SHA, DPW&T contract numbers, etc.)

PARK INFORMATION

Please visit www.pgatlas.com to complete the following information. Please be sure to identify all parks as several parks may be affected by your project. Where multiple parks are affected, please list the park name, park number, park address and tax account number for EACH park. You may attach an additional sheet if there is not enough space on this form.

-To identify the park name and park number, please select the Parks (M-NCPPC) layer on PG Atlas.

-To locate the Park Address and Tax Account information, select the Property layer on PG Atlas.

Park Name:

Park Number:

Park Address:

Tax Account number:

Park Name:

Park Number:

Park Address:



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Department of Parks and Recreation
6600 Kenilworth Avenue Riverdale, Maryland 20737

Form with multiple sections for 'Tax Account number', 'Park Name', 'Park Number', and 'Park Address'.

DOCUMENT CHECKLIST

The following documents are required to obtain a permit. Please use the document checklist to ensure that you provide all the required documentation needed to evaluate your permit request. All documents must be attached to your request in PDF format.

SECTION A

Checklist items including: 'ARE YOU PROPOSING TEMPORARY FIELD WORK ON PARK PROPERTY?', 'IS THE PERMITTEE IS A PUBLIC GOVERNMENT ENTITY?', 'IS THE PERMITTEE A PRIVATE ENTITY OR COMPANY?', and 'IS A CONSULTANT EXECUTING WORK ON BEHALF OF THE PERMITTEE?'.



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Department of Parks and Recreation
6600 Kenilworth Avenue Riverdale, Maryland 20737

M-NCPPC reserves the right to require increased coverage and coverage amounts if those provided are deemed inadequate.
SECTION B
ARE YOU PROPOSING PERMANENT DEVELOPMENT WORK ON PARK PROPERTY? (If no, please complete the Document Checklist for Section A)
[] Yes [] No
[] Site Map Showing Study Area and Project Location
[] Design Drawings
[] Project Schedule (in PDF Format)
IS THE PERMITTEE IS A PUBLIC GOVERNMENT ENTITY? (If no, skip this item.)
[] Certificate of Self-Insurance
IS THE PERMITTEE A PRIVATE ENTITY OR COMPANY? (If no, skip this item)
[] Certificate(s) of Liability Insurance, naming The Maryland – National Capital Park and Planning Commission as Additional Insured.
IS A CONSULTANT EXECUTING WORK ON BEHALF OF THE PERMITTEE? (If no, skip this item)
[] Certificate(s) of Liability Insurance from Consultant(s)
[] Certificate(s) of Liability Insurance from Contractor(s)
[] Cost Estimate (of work being proposed on Park property only)
APPLICANTS DO NOT WRITE IN THIS SPACE: M-NCPPC Use Only
Permit Type:
[] ROE Permit [] Construction & Maintenance (C&M) Agreement
ROE Request Date:
ROE Tracking Number:
Park Division Area:
[] Northern [] Southern

Please submit completed form (with attachments) to:

ROEPermits@pgparks.com