



PRINCE GEORGE'S COUNTY PARKS & RECREATION ADVISORY BOARD (PRAB)

MONTHLY MEETING MINUTES – May 22, 2024 @ 6:30pm

Location: Parks & Recreation Administration Building, 6600 Kenilworth Avenue, Hyattsville, MD

Attendees

Board Members (Alphabetically)

Jocelyn Alexander	✓	Kelvin Smith	✓
Patricia Bobbitt	A*	Gloria Snowden	A*
Sean Floyd	✓	Rochelle Thompson	✓
Harryette Irving	✓	Betty Tingle	✓
Oladunni Oni	✓	Tamara Williams	✓
PRAB Liaison: Anika Jackson, Public Affairs and Community Engagement Division Chief			✓

A - Ms. Bobbitt provided written notice of her absence via email to the board on Thursday, May 16, 2024;*

A-Ms. Snowden provided written notice of her absence via email to the Board Chair and Liaison on Tuesday, May 21, 2024*

Minutes/Notes

CALL TO ORDER

The meeting was called to order by the President @ ~6:39 pm.

1. **Roll Call:** President conducted a roll call to establish a quorum; 8 members were present, constituting a quorum.
2. **Approval of Agenda:** The agenda was reviewed and approved as presented.
3. **Appointment of Parliamentarian for the meeting**
 - J. Alexander introduced the item for discussion.
 - Discussion ensued regarding the need for a new parliamentarian.
 - Motion was made to appoint Oladunni Oni as the new parliamentarian.
 - The motion was seconded.
 - A vote was conducted, and the motion passed with 8 votes in favor, 0 against, and 0 abstentions.
 - Oladunni Oni was appointed as the parliamentarian for the meeting.

UNFINISHED BUSINESS

4. **Establishment of Governance Subcommittee**
 - J. Alexander introduced the need for a bylaws subcommittee.
 - Discussion followed regarding the objectives and composition of the subcommittee.
 - Conclusion was to establish a standing governance subcommittee responsible for reviewing the bylaws and providing recommendations as well as establishing an election process.



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- Motion was made to establish a governance subcommittee.
 - The motion was seconded.
- A vote was conducted, and the motion passed with 8 votes in favor, 0 against, and 0 abstentions.
- The governance subcommittee was established.

5. **Extend Bylaws Suspension through the end of Summer.**

- S. Floyd introduced the need to extend the bylaw suspension.
- Discussion followed regarding the suspension and extension cutoff period.
- Motion was made to extend the bylaw suspension rules.
 - The motion was seconded.
- A vote was conducted, and the motion passed with 8 votes in favor, 0 against, and 0 abstentions.
- The suspension of Section VI of bylaws to end September 31, 2024.

NEW BUSINESS

6. **PRAB Goals & Expectations**

- Discussions included a need to define what engagement looks like
- Discussed elements of the previous boards annual report form FY17
- Questions posed about to whom we report our findings and progress (i.e. PHED, county council); whether it is necessary to engage with the county council on any recurring or regular basis
 - Tabled discussions of inviting council members to a meeting or scheduling a meet and greet until better understanding is achieved and goals are established
- ACTION: Board members asked to consider potential goals for the board or general thoughts on what we want to accomplish

7. **Plan for Future Meetings:**

- Meetings at alternate locations like community centers would include a tour of the facility.
- Consensus is that the idea is liked but may not be productive while the board is still forming.
- **Discussions of alternate meeting locations have been tabled until further notice.**
- Confirmed that meetings will take place on the 4th Wednesday of every month @ 6:30pm; location will be the Parks & Recreation Administration Building unless otherwise agreed upon

OTHER BUSINESS



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8. Board Photography

- Ms. Jackson indicated that plans will be made for the board to take photos for the website. Details forthcoming.

9. Board Retreat Planning

- Will be held at a Parks & Rec facility.
- Group reached consensus that the retreat can be held in the Fall to give the board more time to form and develop better understanding; planning ideas should continue.

Next Meeting: June 26th @ Parks & Recreation Administration Building

Potential Topics:

- Highlights from events attended since last meeting
- Briefing on Department Budget Overview & Annual Budget Process
- Establish Subcommittees

Adjournment: The meeting adjourned @ ~8:15pm.

ANNOUNCEMENTS / RESOURCES

Highlighted Events:

- **All June Events:** https://www.pg parks.com/activities-events/events?dpt=&search_month=5&search_year=2024

County Council Calendar: <https://princegeorgescountymd.legistar.com/Calendar.aspx>

PRAB Shared Folder:

https://drive.google.com/drive/folders/1UW9YrcncVHfTOpvqvxEbm6njLmWk9zC?usp=drive_link

Action Items

Action	Due Date	Owner
Send recurring invite for future meetings	31 MAY 2024	J. Alexander
Think of potential goals for the year	26 JUN 2024	ALL MEMBERS
Visit at least one facility or event before the next meeting	26 JUN 2024	ALL MEMBERS