**MONTHLY MEETING MINUTES – Wednesday, February 26, 2025**

Location: Suitland Community Center, 5600 Regency Lane, Forestville, Maryland 20747

**Attendees**

Board Members (Alphabetically)

|  |  |  |  |
| --- | --- | --- | --- |
| Jocelyn Alexander | ✔ | Kelvin Smith | ✔ |
| Sean Floyd | ✔ | Rochelle Thompson | ✔ |
| Harryette Irving | ✔ | Betty Tingle | A |
| Oladunni Oni | ✔ | Tamara Williams | ✔ |
| **PRAB Liaison:** Anika Jackson, Public Affairs and Community Engagement | | | A |

**\*A - Notice of absence provided in advance of the meeting.**

**Minutes/Notes**

CALL TO ORDER

*The meeting was called to order by the Chair @ 6:53 pm.*

1. **Roll Call:** Called by the Chair to establish a quorum; 6 members were present at the start of the meeting, constituting a quorum.
2. **Approval of Previous Meeting Minutes:** The minutes were reviewed and approved as presented; motion by Ms. Alexander, second by Ms. Irving,
3. **Previous Business Updates:**
   * Wells Ice Skating Rink Visit: No board members attended.
   * March Meeting Location Confirmed: Bladensburg is confirmed as the next meeting location.
   * Speaker for March Confirmed: Peter Shapiro will present at the next meeting.
   * Calendar Development: Board members will coordinate and build out the visit schedule.
4. **Site Visits:** 
   * Peppermill Visit: Harriet Irving attended Councilwoman Arietta’s Town Hall Meeting.
   * Aviation Museum Visit: Jocelyn Alexander attended and explored the mobile museum exhibit.
5. **Parks Direct Registration & Search Experience**
   * All board members have registered with Parks Direct.
   * Exploring "Waitlist" Features: Interest in evaluating waitlist options for Impact Zone features.
   * Search Experience Enhancements: Ms. Alexander suggested a review of the search function for class registrations.
   * Key concern: Summer camp registrations open March 12 at 9 AM.
6. **Rotated Meeting Locations:**
   1. Goal to rotate meeting locations for every meeting to be included as our monthly site visit with the expectation that Board members arrive early enough to tour the building.
   * **February:** Suitland & Wells
   * **March:** Bladensburg & Watkins
   * **April:** Southern Tech Rec & Oxon Run Park

SUBCOMMITTEE UPDATES -

1. **Governance Subcommittee:** Bylaws Amendment Vote

* Motion to approve revised bylaws made by Sean Floyd.
* Seconded by Tamara Williams.
* All in favor. Motion passed.

UNFINISHED BUSINESS

**Board Member commitments & responsibilities:** Discussed each board member must complete at least six individual site visits per year. Need to define who/how that process is determined**.**

ACTION ITEMS

* **March:** Prepare a sign-up sheet for visit scheduling.
* **March:** Ms. Alexander to inquire about scheduling a tour of Watkins Nature Center for the March visit.
* Board members should ask Mr. Shapiro questions one week before March 7th.

Potential Topics:

* 2026 Budget Cycle
* Briefing on areas of expertise and reach
* Introduction to the Planning Commission’s role

**Adjournment:**The meeting adjourned @ *~3:37 pm; motion by Rochelle, second by Ms. Alexander.*

ANNOUNCEMENTS / RESOURCES

**Parks & Recreation 2026 Budget Proposal:** [**https://www.mncppc.org/wp-content/uploads/2025/01/Fiscal-Year-2026-Prince-Georges-County-Proposed-Budget.pdf**](https://www.mncppc.org/wp-content/uploads/2025/01/Fiscal-Year-2026-Prince-Georges-County-Proposed-Budget.pdf)

**County Council Calendar:** <https://princegeorgescountymd.legistar.com/Calendar.aspx>

**PRAB Shared Folder:** <https://drive.google.com/drive/folders/1UW9YrcncVHfTOpvqvxEbm6njJLmWk9zC?usp=drive_link>

**Action Items**

|  |  |  |
| --- | --- | --- |
| Action | Due Date | Owner |
| Finalize Outline for Annual Report |  | PRAB Board |
| Update Survey into an electronic format |  | PRAB Community Subcommittee |
| Submit Board Photos for Review |  | Ms. Jackson |
| Retrieve most utilized/all parks and recreation location list |  | Ms. Jackson |