



# Summer Program Authorization Form

This form must be completed for every Summer Program participant at each program site.

## PARTICIPANT INFORMATION

Participant Name:	Name of Program:
Location :	PARKS DIRECT Activity #:
Birthdate:	Age: Gender:
Main Contact:	Phone:
Address:	Email address:

## PICK UP POLICY

M-NCPPC Summer Program staff are authorized to release my child \_\_\_\_\_ to the individuals listed below. I understand that each authorized person must be at least sixteen (16) years old, and that my child will NOT be permitted to leave the program site with anyone not listed below. All authorized individuals will be required to show identification and sign the child out each day.

My child may be released to the following individuals (include yourself):

Name	Phone Number	Relationship
1.		
2.		
3.		
4.		

## LATE PICK UP POLICY

### Day Camps

A late fee of \$10.00 per participant for every 15 minutes (or portion thereof) will be assessed for participants who are not picked up by the program's scheduled closing time. (Example: If the camp ends at 4:30pm and the participant is picked up at 5:12pm, the assessed late fee is \$30.00) We request that parents/guardians to call the program site if they are delayed for any reason. Regardless of reason, a late fee will still be assessed. Payment is due upon pick-up of participant.

### Summer Playtimes

Staff members are not responsible for participants who arrive prior to the scheduled opening time. Participants remaining on program site after closing may be transported by M-NCPPC staff to the closest M-NCPPC facility where staff is available to monitor them. In such situations, M-NCPPC Park Police will be notified and a referral to Prince George's County, Child Protective Services may be made.

If you have an emergency, please contact staff to let them know the circumstances. When Participants Arrive Early or Remain After Closing Policy:

- 1st occurrence—notification of parent/guardian
- 2nd occurrence—1 week suspension from program (without a refund)
- 3rd occurrence—expulsion from program (without a refund)

I have read, understand, and agree to the above policies for M-NCPPC, Department of Parks and Recreation, Prince George's County's Summer Programs.

Printed Name (Parent/Guardian if under 18)

Signature (Parent/Guardian if under 18)

Date